

CUP REVIEW

Conditional Use Permit Application for the Review for Continued Compliance

1 of 2

Applicant Name: _____

Site Parcel Number (to be filled in by the Planning Department): _____

Site Address: _____

Current Conditional Use Permit Numbers: _____

Contact the Planning Department at (510) 670-5400 to submit the following materials to the Alameda County Planning Department (Permit Center) at 399 Elmhurst Street, Hayward, California. Please note that incomplete applications will cause a delay in processing. Request for Conditional Use Permit application review must be walked-in.

Required

- Standard Application** form.
- Application Supplement:** *Conditional Use Permit – Application Review for Continued Compliance.*
- Filing Fee:** \$500. Make check payable to “Treasurer, County of Alameda”.
- Provide a copy of the applicable previous Conditions of Approval.**
- Plot plan (4 copies):** Show all information as shown on the **Sample Plot Plan** on the back of this form. Minimum paper size is 8½ x 11 inches. Larger plans shall be folded to 8½ x 11 inches.
- Written Statements:** On an attached sheet, explain if any change(s) in current operation have occurred since the previous Conditional Use Permit was approved.
- Supporting Documents:** Other documents to support the project may include elevations, floor plans, applicable permits from other County, State or Federal agencies.
- Other Information requested by Planner:** _____
- Call for appointment to meet with a Senior Planner for submittal.**
- Applicant Signature verifying that the applicant understands the application process:**

Applicant Signature

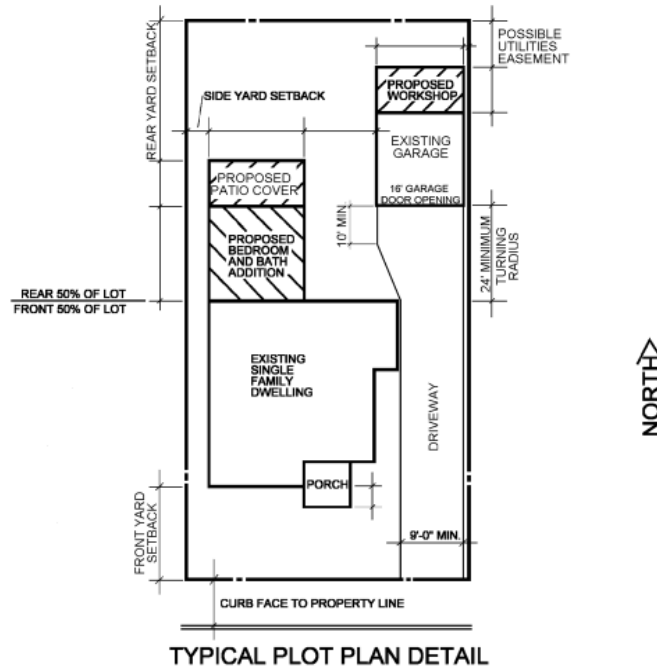
Date

Alameda County Community Development Agency **Planning Department**
224 West Winton Avenue, Room 111, Hayward, CA 94544
Phone: (510) 670-5400 Fax: (510) 785-8793 Web: <http://www.acgov.org/cda/planning>

Sample Site Plan

Site Plan should include the following:

1. North direction arrow.
2. Scale. You must use 1 inch = an even number of feet (i.e. 20 feet, 40 feet, 100 feet, or 600 feet depending on the size of your property).
3. Boundaries of the parcel, including dimensions (you may need a plot map of your property).
4. Location, dimensions, and purpose of rights-of way and easements within the property.
5. Location, dimensions, and use of all existing and proposed structures.
6. Distances of existing and proposed structures from all property lines, from rights-of way, easements, and other structures.
7. Location of all utilities labeled existing or proposed, including septic tank and drainfield, water, power, phone etc.
8. Location and dimensions of all proposed and existing roads, driveways, parking areas, patios, decks, walkways, and other impervious (paved) area(s).
9. Location of any surface water (streams, culverts, drainage ways), or any distinguishing land features such as slopes within or adjacent to the parcel.
10. Extent of area which will be disturbed by construction activity, clearing, digging, or earth moving.
11. On the back of your site plan, please provide detailed directions to the site.
12. Vicinity map.



Revised 1/09

Zoning Counter Contact Information and Hours of Operation:

Permit Center, 399 Elmhurst Street, Room 141, Hayward, CA 94544, (510) 670-5400

Monday, Tuesday, Thursday and Friday, 8:30 am to 4:30 pm; Wednesday, 11:00 am to 4:30 pm

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